

School Meal Charge Policy

Oakland Christian School Food Service Department Meal Account Management Guidelines

Families are expected to provide money for each student's meal account on a regular and consistent basis. Students should bring money to be deposited on their meal accounts to the school office, first thing in the morning.

Middle/High School (Grades 6-12)

Students are reminded daily of their low account balance. Parents will be notified by email when the account falls below \$5.00. Students with a negative balance will not be allowed to purchase any ala carte items, including milk to go with a sack lunch from home.

Students with a balance between \$0.00 and -\$6.00 will be allowed to continue to purchase a reimbursable meal (no doubles, seconds, extra milk or ala carte items) unless the purchase would cause the account to exceed -\$6.00 (the school's negative limit).

Elementary School (Grades JK-5)

Students will be reminded of their low balance. Parents will be informed of account balances through emails when the account balance reaches \$5.00. Parents should be notified by email when the account falls below \$0.00

Students with a negative balance will not be allowed to purchase any ala carte items, including extra milk or milk to go with a sack lunch from home.

Students with a negative balance no greater than -\$5.00 will be allowed to continue to purchase a reimbursable meal (no doubles, seconds or extra milk), unless the purchase would cause the account to exceed -\$5.00 (the school's negative limit).

Policies that apply to all grade levels

***How to pay for student meals. Oakland Christian School Food Service department accepts cash, checks or online credit card payments (MasterCard, VISA and Discover only) through Meal Magic Family Portal <https://oaklandchristian.familyportal.cloud/> for student meals.

***Insufficient Funds. Account balances will be reduced by the amount of any check returned by the bank due to insufficient funds or account closed. Cash must be deposited in the student's account in the kitchen office for the amount of the insufficient funds check before any more checks will be accepted.

***What happens when a student's account balance exceeds the school's negative limit? When a student's account balance reaches the school's negative limit, of -\$5.00, Food Service will provide a cheese sandwich and white milk for lunch.

After three cheese sandwich meals, every effort will be made to contact the parent and inform him or her of the situation. The student will no longer be served a school lunch until full payment has been made.

Charging meals during the last month of the school year. Charges will not be allowed during the month of May at any grade level. Students must have money in their account to purchase a school lunch or ala carte items. If the student does not have money in their account, he or she will be given a cheese sandwich and white milk at lunch for no more than five days. As a result of non-compliance, the School Administrator will be notified. And if needed, Social Services would be informed of the situation.