

Oakland Christian School Student Drop Off/Pick Up Policy 2022-2023

School Wide Drop Off Policy

Start times for Elementary and Secondary are as follows:

- **Junior Kindergarten - 5th grade: 8 am**
- **3rd - 5th Grades: 8 am**
- **Secondary (6th - 12th): 7:45 am**

Alpha (before school care) is available for Junior Kindergarten - 5th grade students starting at 7:00 am for an additional fee.

Elementary

Between 7:30 am and 7:50 am Elementary students may be dropped off for Morning Club in the Multipurpose room for no additional charge. The Elementary Morning Assembly will begin at 7:50 am for all Elementary students present on campus at that time. Elementary students arriving between 7:55-8:00 am will be directed straight to their classrooms and will begin their daily schedule beginning at 8:00 am.

Secondary

Secondary students can be dropped off as early as 7 am for no additional charge and will be directed to the Main Gym. Any students arriving at 7:30 am or after will report to their homeroom. No matter what time Secondary students arrive, they are to be dropped off at the back of the building.

School Wide Pick Up Policy

New this year, we are implementing two separate pick-up times for our **Elementary students** that will take place at the front entrance of our building. Secondary students will continue to have a separate pick-up time at the back of the building.

- **Secondary Pick-Up: 3:05 pm (back of building)**
- **GREEN Pick-Up (3rd-5th grade): 3:15 pm (front entrance)**
- **GOLD Pick-Up (TK-2nd grade): 3:25 pm (front entrance)**

Please note all students in grades 6-12 MUST be picked up at the back of the building this year. This allows for less traffic and a safer dismissal for Elementary students.

Elementary families will be issued a **GREEN** or **GOLD** sign to place on their dashboard with their students' designated pick-up time. Parents who attempt to pick up their child before the time designated on your displayed dashboard sign will be asked to leave and return at the correct time.

Families with students scheduled at various pick-up times should plan on having their older child meet their younger sibling in the building at the younger child's dismissal time and walk to the older child's dismissal exit. Families will fall within one of the following scenarios...

1. You have an Elementary student in either the green or gold pick-up time. In this case, you would only come to receive your child at the front of the building at their designated green or gold pick-up time. Please do not attempt to come earlier as you would be asked to leave and return at the correct time.
2. You have Elementary children in both green and gold pick-up times. In this case, you would pick up both elementary students at the front of the building at the later, GOLD, pick-up time (3:25 pm).
3. You have a Secondary student. In this case, you would pick up your student at the back of the building at 3:05 pm.
4. You have an Elementary and Secondary student or students. In this case, you would have your Secondary student(s) walk to their younger sibling(s) classroom(s) at their dismissal time(s), and then the older and younger siblings would walk to the Secondary dismissal doors at the back of the building for pick-up. This will allow you one pick-up time even though you have multiple children.

Additionally, please follow the new entry and exit signs in our parking lot. The driveway by the main entrance of the school will now be **ENTER ONLY**, and the driveway past the gym will be **EXIT ONLY**.

Thank you so much for your patience as we work hard to improve our student pick-up procedures!

