

OAKLAND CHRISTIAN SCHOOL
Authorization for Medication

School Year: 20 ____ - 20 ____

Dear Parent and Physician:

It is the policy of Oakland Christian School to have a physician's written authorization for school personnel when they are involved with a student taking prescribed medications during school hours. In addition, although written permission from a physician is not required, simple over-the-counter medications such as aspirin, Tylenol, cough medicine, eardrops, etc. also require written authorization from the parent. This authorization is valid for the current school year only. All information will be handled in a confidential manner.

PARENTS, please complete this section:

Student's Name

Date of Birth

I hereby authorize school personnel to give medication to the above named student according to the physician's directions as given below.

Parent Signature

Date

PHYSICIAN, please complete Parts 1 or 2, along with part 3:

Please instruct pharmacist to label bottle with child's name, name of medicine and dosage.

1. Name of drug: _____

2. Emergency: _____

Routine: _____

Reason for giving: _____

Give at (hour): _____

For period: _____

If no better in _____

(Date)

(Length of time)

to _____

Then _____

(Date)

3. Directions for giving (amount and method): _____

Reasons for medication (diagnosis, anticipated effect): _____

Undesired reactions: _____

Comments (include any request for teacher observation and report): _____

Signature of Physician

Date

Physician's Printed Name or Stamp

Address

City, State, Zip

**PLEASE NOTE OCS MEDICATION
PROCEDURES ON REVERSE SIDE**

Telephone

OCS MEDICATION PROCEDURE

Parents with children who require prescription medications during school hours must complete a "Medication Authorization" form which must also be completed by a physician, detailing the dosage and medication to be administered. Forms are available in the school offices, as well as the OCS website at www.oaklandchristian.com. Medication Authorization forms must be completed at the beginning of each school year.

The same policy applies for children requiring over-the-counter medications such as aspirin or Tylenol, except that the "Medication Authorization" form need only be signed by the parent. (Please note: all over-the-counter medications must be supplied by the parent of the child.) **NO OVER-THE-COUNTER MEDICATIONS WILL BE ADMINISTERED WITHOUT A "MEDICATION AUTHORIZATION" FORM. ADDITIONALLY, OCS PERSONNEL ARE NOT PERMITTED TO ADMINISTER OVER-THE-COUNTER MEDICATIONS VIA VERBAL OR EMAIL APPROVAL FROM THE PARENT.**

Other requirements to the administering of medications to students include:

- All medication must be brought to the office in its original container, along with the "Medication Authorization" form, by a parent – **NO MEDICATION WILL BE ACCEPTED IF IT IS BROUGHT BY THE STUDENT.**
- When medications are brought to the office, each container will be opened and counted in the presence of the parent, followed by the parent signing and authorizing the amount. **THIS INCLUDES OVER-THE-COUNTER MEDICATIONS, AS WELL AS PRESCRIPTION MEDICATIONS.**

Children who require the use of inhalers are permitted to keep them in their possession. The office is able to monitor a child's use of their inhaler, however, if the parent so chooses.

In addition, OCS discourages students from using throat lozenges or cough drops because of the potential for choking or sharing with a student who may have severe allergies.