

## **DIRECTOR OF SPANISH IMMERSION**

At OCS, you will have the opportunity to work in a non-denominational Christian setting at an exemplary school with a rich 50+ year history. OCS offers Spanish immersion instruction for students in Kindergarten through 5th Grade.

**DESCRIPTION:** Oversee the collective success of the Spanish Immersion program at Oakland Christian School.

**POSITION GOAL:** Facilitate the growth and development of the Spanish immersion program while supporting staff within the school. Responsible for being the direct link between the immersion teachers, parents, Head of School, media, and addalingua representatives.

If you enjoy working in a warm and caring community of educators, we would like to meet you!

### **QUALIFICATIONS:**

- Leadership experience
- Knowledge of language immersion education
- Educational training and/or experience

### **DESIRABLE TRAITS AND ATTITUDES:**

- Bilingual
- Positive attitude
- Independent worker and team player
- Organized and efficient
- Motivated
- Professional and ethical

### **SUPERVISION:**

- Responsible to the Head of School
- Responsible for immersion teachers, parents, and students

### **MAJOR DUTIES AND RESPONSIBILITIES:**

- Further develop and promote Spanish Immersion program using materials available via Canvas - addalingua.instructure
- Attend addalingua trainings
- Manage teachers in the professional learning cycle via Canvas - addalingua.instructure
- Gather data from student data tracker to facilitate teacher team meetings
- Observe immersion teachers and provide feedback using addalingua certification tools and reflection scales
- Maintain regular contact with school leadership in order to communicate immersion specific concerns
- Communicate consistent messaging regarding the Spanish Immersion program using addalingua materials through newsletters, websites, etc.
- Organize community events to help educate the community and potential OCS families about addalingua dual language immersion education
- Hold teachers accountable to growth in attainment of the quality quadrant success indicators
- Implement the addalingua progress monitoring system and allow it to inform program instructional decisions
- Advocate for unity and solid collaboration across programs

### **OUR MISSION:**

Oakland Christian School is providing excellence in education in an environment which is supportive of Bible-believing, Christ-centered families and their churches, and to nurturing individuals to become caring, contributing members of the body of Christ and Society.

Oakland Christian School is located thirty miles northwest of Detroit, Michigan with a kindergarten through twelfth grade enrollment of 500+ students. OCS is accredited by the Association of Christian Schools International.