



OCS Director of Christian Life

Position Purpose: To advance the mission of Oakland Christian School by supporting the continued development of an authentic Christ-centered community that intentionally cultivates Christ-like character in its students. The Director of Christian Life will provide leadership to, and oversight of, spiritual life programming to help students learn attitudes and skills that will contribute to their development as mature, able, and responsible Christians to the praise and glory of God.

Spiritual Life Functions and Responsibilities:

- Assists the Head of School in fostering a school environment that encourages spiritual growth and maturity among faculty, staff, students, and parents
- Coordinates the planning and oversight of weekly chapel services (middle and high school), including scheduling speakers (internal and external) and planning worship
- Develops opportunities for the intentional discipleship of OCS students, such as small group meetings/mentoring programs, while assessing the spiritual growth of the student body throughout the school year;
- Plans, organizes, and oversees annual middle and high school camps/retreats
- Develops a comprehensive plan of community service and missions outreach
- Coordinates and oversees weekly faculty devotions and provides other opportunities to foster the spiritual growth and development of the OCS faculty and staff
- Promotes the value of Christian scholarship to OCS students, faculty, and families
- Organizes Spiritual Emphasis Week activities for the elementary and secondary schools
- Supports the broader programming of the school by regular attendance at OCS extracurricular activities (Visual and Performing Arts, Athletics, Clubs)
- Assists faculty and administrators in defining and articulating to the school constituencies the nature of OCS as a Christ-centered, life-preparatory school



Related Experience:

- Leadership experience, preferably church or within a Christian educational environment, overseeing group level programming such as weekly worship, camps, or other outreach activities
- Demonstrated ability to successfully coordinate multiple constituencies such as staff, parents, or otherwise towards programming goals and objectives
- Experience vision planning, developing curriculum plans, service plans and missional trips, with examples of seeing those plans to fruition
- Demonstrated ability to execute discipleship programs for students, staff and families in order to evaluate their personal relationship with God
- Experience teaching biblical curriculum, pastoral messages or other devotional presentations

Required Spiritual Qualities:

- Has received Jesus Christ as personal Savior
- Believes that the Bible is God's Word and standard for faith and daily living
- Is in whole-hearted agreement with Oakland Christian School's statement of Faith documents
- Is a Christian role model in attitude, speech, and actions toward others including a commitment to God's Biblical standards for sexual conduct (Luke 6:40)
- Is a member in good standing at a local, evangelical church
- Shows by example the importance of Scripture study and memorization, prayer, witnessing, and unity in the Body of Christ
- Has the Spiritual maturity, academic ability, and personal leadership qualities to "train up a child in the way he should go."

Essential Personal Qualities:

- Recognizes the role of parents as primarily responsible before God for their children's education and be prepared to assist them in that task
- Demonstrates the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, punctuality, and professionalism
- Meets everyday stress with emotional stability, objectivity, and optimism
- Uses acceptable English in written and oral communication
- Places administrative ministry ahead of other jobs or volunteer activities
- Makes an effort to appreciate and understand the uniqueness qualities and character of the OCS community



Example First Year Goals and Objectives

- Creation of transformational Chapel experiences involving students, guest speakers, various worship media, etc.
- Development of at least one service opportunity for each class offered in the High School and Middle School and overall elementary; working directly with Department Heads to brainstorm ideas, purpose, and timing
- Ensure that within the first Semester that every student has access to the Director of Christian Life and that students, faculty and parents are able to accurately describe the role and its desired impact
- Provide for regular communication to all stakeholders to OCS on upcoming DCL activities via email, social media or other means deemed appropriate
- Create a collegial relationship with the Bible, Athletics and counseling departments
- Provide an assessment to the HOS of OCS' Spiritual Life programming and recommendations in addition to those areas already mentioned
- Create an atmosphere whereby our students and faculty have a fire for Jesus through mission and service work as well as encouraging each to form a personal relationship through study, prayer and application.