

## Introduction

Oakland Christian School is a special organization centered on our Lord and Savior Jesus Christ. As a school, we are committed to partnering with Christian Families and local churches, as well as the global body of Christ to help equip the next generation to impact the world for Jesus Christ.

Our administration, teachers, and staff are energetic, knowledgeable, and highly qualified. Their ministry is clearly marked by dedication and service to The Lord. OCS families (students, parents, grandparents, and alumni) are committed to Christian education. We love our families and their support is continually felt in return.

## Mission

Oakland Christian School exists as an inter-denominational, evangelical, Junior Kindergarten through the 12th-grade educational institution that strives to equip students to fulfill their unique God-given purpose. Our mission statement encapsulates and communicates the core objectives of our institution.

***“Oakland Christian School equips students to fulfill their unique God-given purpose.”***

## Position Profile

The school nurse shall be a registered nurse with a current license. The school nurse reports to the Human Resource Coordinator. The school nurse works independently to provide an environment within the school that strengthens and facilitates the educational process by improving and protecting the health status of children.

The major focus of school nursing services is the prevention of illness and disability, and the early detection and correction of health problems. The school nurse is uniquely qualified in preventive health, health assessment, and referral procedures.

## General Responsibilities

- *Responsibility*
  - Provide health assessments as warranted that may or may not produce action. (Administering a bandage or ice pack, notifying parents in case of injury or illness)
  - Follows physician's orders for students with medical plans that must be addressed during school day. This includes, but is not limited to, dispensing medications.
  - Coordinates visits by the County Health Department for vision and hearing screenings.
  - Collects and reports required immunization data for the State of Michigan.

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- If warranted, initiates referrals to parents, school personnel and community health resources for intervention, remediation, and follow through.
  - Provides ongoing health information to pupils, parents and school personnel. (Cold and flu season for example or head lice protocol)
  - Recommends and helps to implement modifications of school programs to meet students' health needs.
  - Utilizes existing health resources to provide appropriate care of pupils.
  - Maintains, evaluates, and interprets cumulative health data to accommodate individual needs of students.
  - Participates as the health specialist on the child education evaluation team to develop the health individualized educational plan (I.E.P.)
  - Plans and implements school health management protocols for the child with chronic health problems, including the administration of medication.
  - Liaison between Auburn Hills police and the school for safety plan and evacuation plans.
  - Submits a weekly communicable disease report to the County Health Department.
  - Recommends provisions for a school environment conducive to learning.
  - Provides information on health.
  - Serves as a resource person to the classroom teacher and administrator in health instruction and as a member of the health curriculum development committees.
  - Engages in research and evaluation of school health services to act as a change agent for school health programs and school nursing practices.
- Administration:
    - Responsible for maintaining and updating cumulative health records.
    - Helps develop/revise school health policies, procedures and standing orders.
    - Prepares the budget for school health supplies.
    - Reviews, revises and implements emergency policies, including in-service health and safety programs for personnel.
    - Prepares first aid kits for each classroom and work area.
    - Prepares field trip bags for students with medical conditions.
    - Enforces the school medication policy and procedure.

## Personal Characteristics and Skills of Applicant

- Excellent communication skills, both written and oral
- Healthy role model
- Caring about others
- Lifelong learner
- Problem solving
- Sense of humor

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## Qualifications

- Current RN License in Michigan
- Three years' experience as a professional Registered Nurse
- Certification as required by the Department of Education
- Born again believer in Jesus Christ