



SECONDARY ACADEMIC SUPPORT TEACHER

Description

The Secondary Academic Support Teacher reports directly to the Secondary Principal. This position supports students, teachers, and parents with instructional strategies, tools and skills for and toward success in the school environment. The person in this position meets each student where he/she is academically and thus differentiates instruction.

Responsibilities

- Collaborate with each student's teacher to determine and plan the differentiated/tiered instruction as well as the grade level goals or if Tier I & Tier II interventions are small group or pairs
- Communicates with the parents once the classroom teacher and data confirm intervention is needed. First, the communication comes from the classroom teacher. Second, through the parental consent form. Third, communication comes through the Counseling office.
- Meet with classroom teacher to discuss progress.
- Collaborate with Counselor, teachers, and Principal if and when any PLAN is to be implemented. Complete the proper paperwork/forms necessary.
- Collaborate with Principal and Counselor every five weeks to discuss progress and goals.

Tier 2 & 3 Support: ILS/ILP, 1 on 1, paperwork (referral/PLAN), follow-up

- All of Tier 1 tasks and the following
- Tier II/III interventions are one-on-one; collaborate with the Counseling Office, classroom teacher and the parents.
- Provides Integrated Listening System Therapy: Executive Brain Functioning and/or learning disorders for attention, organization, control, communication, reading, writing, Dyscalculia, Dyslexia, Dysgraphia, sensory processing, and self-expression.
- Instruct and develop critical/visible thinking, questioning and assessments within the intervention process (in reading, writing and math).
- Weekly, collect data on each student: formative and summative assessments, Lexia status, progress reports, class assignments, grades, engagement, behaviors and teacher documentations. Copy and document each into student files.
- Administrate Critical Reading Intervention assessments.

Minimum Qualifications

1. Up-to-date Michigan teaching certificate
2. Special Education training/degree preferred
3. Support the Mission, Philosophy, Statement of Faith & Core Values of Oakland Christian School
4. Give testimony regarding your faith in Jesus Christ and be an active member of a Christian bible-based local church.