



Summer Help

Position Profile

The Summer Custodial position is a temporary staff position for the summer only. It is a support person for the Maintenance/Custodial Staff of OCS with specific areas of responsibility as stated below. The Summer Custodial staff is under the general supervision of the Director of Facilities and Transportation and will work closely with the Custodial Supervisor for daily operations. This person must be able to lift up to 50 pounds and perform tasks independently that require bending, kneeling, lifting, and climbing.

General Responsibilities

- Work with Head Custodian to complete summer projects
- Moving classroom/office furniture in and out of classrooms for cleaning
- Deep cleaning all carpeted areas throughout the building
- Ability to work effectively with employees and the public.
- Ability to understand and follow oral and written instructions.
- Organizational responsibilities
- The Summer Staff authority includes and is limited by the policies and procedures of Oakland Christian Schools.
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Administration

- Reports to the Head Custodian and Director of Facilities and Transportation.

Personal Characteristics and Skills of Applicant

- Respectful
- Teamwork and collaboration
- Ability to work under pressure
- Ability to follow directions
- Ability to be flexible
- Self-motivated



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Qualifications

- Be a born-again believer in Jesus Christ.
- Reasonable experience in performing a variety of tasks.
- Able to access the internet- computer skills minimal for email and timesheets.