

Middle School OMEGA Program

After School Care

(248) 904-9469

(248) 373-2700 (follow prompts after hours)

CENTER HOURS: 3:30 - 6:00 p.m.

Registration

After school childcare is available on all school days, except the last day of school. All Middle School students will be checked into Omega if remaining on the school premises after the 3:30 dismissal. Both Alpha and Omega are drop in care programs, available upon need. Students must be pre-registered before attending the OMEGA program. You can find the pre-registration form on our school website, www.oaklandchristian.com - "Campus Life - Documents & Forms Page - Secondary Documents" website page. Once your student is registered they can use it as needed.

Fees and Payment Policy

The cost for before and after school childcare is \$7.50 per hour per child. Pricing can be found on our website under "Current Families" and "Omega Afterschool Care." Families will be billed monthly through the FACTS system.

Location and Hours of Operation

The OMEGA students will be divided by grade into classrooms. Secondary students will be with the upper Elementary students in either the Elementary art and music room or the Elementary library. The center will be open Monday – Friday, beginning the first day of school. The center will be closed on scheduled or unscheduled days off (in-service, holidays, snow days, etc.). Omega care begins each day after school and operates until 6:00 p.m. Please be prompt in picking up your child(ren). Late fees will be \$5.00 per minute after 6:00pm. The supervisor will call emergency numbers and, if deemed necessary, the Oakland County Sheriff if students are not picked up by 6:00pm.

Students in Sports

- All Middle School students that are not picked up or in a sport/club by 3:30 pm must sign into OMEGA, located in the Elementary School Art Room. Middle School students may not roam the hallways or wait in the lobbies/student lounge after 3:30pm.
- If your student has a sport with practices beginning after 3:30pm and they stay on campus until their practice, they must be signed into OMEGA.

- OMEGA staff will release students for sports practices 15 minutes prior to their practice beginning to allow plenty of time to get ready and make it to their practice.
- Elementary & Middle School students waiting for their High School siblings to finish a sport are required to be in OMEGA and are NOT permitted to wait in the hallways, gym, or field where their sibling is practicing.

Snack

We encourage all students to either bring their own snack or purchase a snack from the OMEGA program, as most children are hungry after school. Snacks are available for purchase ranging from 50 cents to \$1. Students can pay for snacks as needed, or parents can prepay for snacks with a check or cash.

Activities

Students attending OMEGA will be given time outside to get fresh air and will be encouraged to participate in an active choice. Students with homework will be allowed to stay inside and complete their homework if they would prefer to not go outside. While inside, students will be provided with a variety of games and activities to entertain them until their parent picks them up or they are dismissed to a sport.

Sign in and Sign Out

When Elementary and Secondary students arrive to the OMEGA program, he/she will be signed in to the program by a staff member. A parent or predetermined adult on the child's Child Information Record must personally pick up their child(ren) and sign them out. Students will not be allowed to sign themselves out unless they are in a sport.

If it becomes necessary to have someone other than the predetermined adult person pick up your child, you must notify the school office or Omega phone with the name of the person picking up. The person must also be listed on the child information record. We will not release a child to someone who is not on the child information record or whose parents have not notified the office of. Identification (Michigan Driver's License) will be checked for those people with whom the staff is unfamiliar.

Unless custody has been established by a court action, one parent may not limit the other from picking up the child(ren) from our care. A copy of the court order must be on file with the ALPHA AND OMEGA CENTER in order for a child to not be released to a parent.

Children's Conduct

Parents, please review the following expectations with your child:

- Children must remain in the OMEGA area with an OMEGA staff member. They may not wander the school grounds.
- Children are to respect the rights and property of others.
- Children are to act courteously and appropriately, be cooperative, and follow instructions.
- School building rules apply along with OMEGA rules.
- Appropriate and acceptable language is expected.
- Children are expected to be responsible for their actions.
- Materials and equipment are to be treated properly and returned to their places.

Discipline

- If a problem occurs, the members of our staff use positive methods of discipline that encourage self-control, self-direction, and cooperation.
- Most disruptive behavior will be handled with a "removal from the activity", which gives the student time to regain self-control and time to think about his/her actions.
- Inappropriate behavior will be brought to the attention of the parent who picks up the child and to the Director of the program or Principle. We will follow the published discipline plan located in the Elementary Handbook. Please review the policies.
- Chronic disruptive behavior will not be tolerated. An incident report will be given to the parent or guardian to read, and then a meeting with the Director and/or Principal will be arranged.

Dismissal from Program

The following circumstances may result in a child being permanently withdrawn from the after school care program:

- Failure to pay for services in a timely manner.
- Chronic disregard for the 6:00 p.m. closing time.
- Any child intentionally harming another child, himself or herself, or a staff member.
- A child who does not adjust to behavioral recommendations as found in or out of the program.

Health and Safety

ALPHA & OMEGA will follow the Health & Safety guidelines of the Jr. Kindergarten. See page 22 in the Elementary Handbook, under "Health and Safety". Outside play is planned every day, weather permitting. Please dress your child according to the weather; this includes hats, gloves, coats, and boots in winter.

Early Dismissal or Inclement Weather Days

OMEGA will follow the school closing guidelines on page 12 of the Elementary Handbook.